

Job Advertisement



Job Title: Nursery Assistant - Level 2
Location: Redbridge Primary School
Job Type: 6 months Fixed (temp/perm)
Job Hours: Term-time only 32.25 hours per week
Salary: LBR 3 Scale Point 5
Closing Date: 25th June 2021
Interview Date: 5th July 2021



Description:

Redbridge Primary School, College Gardens, Essex IG4 5HW

A school where all pupils thrive - Ofsted

We are seeking to appoint a dedicated, talented, enthusiastic and caring Nursery Nurse to join our happy and successful school. The successful applicants will be excellent classroom practitioners, passionate about teaching and learning.

We are an outstanding school (Ofsted, 2018). We are able to offer an excellent range of professional development opportunities through the Redbridge Education Partnership and our local networks and alliances. This is an exciting time for our school as we continue to expand to four forms of entry.

We can offer:

- A happy and settled school where children enjoy learning and achieve well
- Motivated and enthusiastic staff
- An opportunity to help shape the ethos of an expanding school
- Programme to develop your teaching and leadership skills
- Application Process

Please write a supporting statement of no more than a single side of A4 paper, expressing interest in the role and include particulars of your experience, skills and further information in support of your application. Completed applications can be either emailed to Rabina Khanam at admin.redbridgeprimary@redbridge.gov.uk or a paper copy handed to the office.

Please note we are unable to accept applications by CV.

Visits to our friendly school are welcomed and encouraged.

Redbridge Primary School is committed to safeguarding and promoting the welfare of Children and Young People and all staff working with these groups are expected to share a commitment to this. Adults employed by the school, contractors or volunteers within the school will be expected to report any concerns relating to the safeguarding of children and/or young people in accordance with agreed procedures. If any conduct in relation to the safeguarding of Children or Young People gives cause for concern, the School's agreed Child Protection procedures will be followed, alongside implementation of the school's Disciplinary Procedure.

Redbridge Primary School is a large, inclusive school, which is currently expanding to four forms of entry. There is a purpose built nursery on site as well as a Children's Centre. The Children's Centre is managed by the local authority and has very close links with the school.

The key stage 1 building is approximately twenty years old and each classroom opens out with a patio onto a large field. KS1 is linked to KS2 by a new building, which houses our Year 2 and Year 6 classrooms and a separate dining hall. New building opened in September 2016. The KS2 building is a substantial building dating from 1937. The school has three halls, a quad with vegetable garden, two ICT suites, a library, a sensory room, a music room, an arts room, history museum and a large dedicated learning lab. We are very well resourced and the new expansion streamlines the existing buildings into one unit.

The school has very positive relationships with parents and the local community. Parents are ambitious for their children and are active in their education. Our PTA is thriving and very supportive. We are a community school and work in partnership with the local authority and other local schools.

Are you an enthusiastic, engaging and empathetic individual? Are you experienced in working with early years aged children? Have you got a strong desire to join a hardworking and enjoyable Nursery setting?

At Redbridge Primary school we believe our children deserve the best and we are looking for an amazing nursery assistant to join our outstanding nursery team. As a Nursery Assistant, you will play an important role in caring for the young children in our nursery. We are looking for someone who will be happy, excited and stimulated to come to work.

Naturally for the position of Nursery Assistant, you will have at least an NVQ 2 or equivalent and a good working knowledge of the EYFS. If English is not your first language (and even if it is) we will want you to have a good grasp of the written and spoken language in order to communicate well with children, parents and staff as well as be able to write adequate observations and reports etc. What's more important, we will be looking for a genuine caring attitude from people with a desire to work with children who enjoy their interaction. You will also need to be a team player, able to take direction, yet also able to be self-motivated and work on your own initiative and contribute to the planning.

Nursery Assistant Duties and Responsibilities

On a typical work day, a nursery assistant can expect to complete the following tasks:

Supervise and Monitor Children

Nursery assistants take a hands-on role in providing a safe child care environment. Whether the children are playing, eating, or napping, nursery assistants keep a close watch to prevent accidents or injuries. Although not required by all facilities, many nursery assistants have CPR or first aid training in case emergencies arise while on the job.

Organize Daily Activities

Beyond safety, nursery assistants also maintain a fun and educational environment for children under their care. They work closely with their directors and supervisors to develop engaging activities. If the nursery assistant also cares for children with disabilities, they adapt these programs as needed to help everyone feel included.

Keep and Update Records

To meet a child's needs no matter who is on duty, nursery assistants keep detailed logs of each child in their facility. Information in these logs may include a child's nursery attendance, temperament, food allergies, and any special accommodations the child requires.

Prepare Snacks and Meals

Alongside their supervisors, nursery assistants prepare healthy, nutritious meals and snacks for children. As new kids join their facility, they keep track of allergies or dietary concerns and provide meal alternatives when needed.

Resolve Conflicts Between Children

A nursery assistant carefully observes the children under their watch to spot arguments as they arise. They mediate conflicts between children, teaching them to compromise and treat each other with respect. In case of hurt feelings, nursery assistants also comfort hurt or upset children and de-escalate temper tantrums.

Maintain a Sanitary Environment

After activities or mealtimes, nursery assistants are responsible for cleaning up messes and organizing materials for the next program. They usually sanitize toys, kitchen tools, and other items before the children arrive or after they leave. Nursery assistants are also responsible for monitoring each child's personal hygiene by changing dirty or soiled clothing as needed.

We are looking for a caring individual whose ethos is inline with our values. we proudly have 5 values that are at the heart of our school.

Our 5 values are: **Positivity Honesty Friendship Resilience Respect**