

REDBRIDGE PRIMARY SCHOOL
 College Gardens
 Redbridge IG4 5HW
 Tel No: 0208 551 7429

★ Dream Big, Work Hard, Be Kind ♥



| | | | |
|----------------------|--|-------------|--|
| UPN: | | | |
| FOR SCHOOL USE ONLY | | | |
| Birth certificate: | | Visit Date: | |
| School Roll updated: | | Session: | |

ADMISSION FORM FOR REDBRIDGE NURSERY

Please provide birth certificate which must be provided before a place is given.

PART A: CHILD'S DETAILS

| | |
|-------------------|--|
| SURNAME: | |
| FIRST NAME(S): | |
| DATE OF BIRTH: | |
| COUNTRY OF BIRTH: | |
| ADDRESS: | |
| POST CODE: | |

Sex: Male Female UPN (if known)

PREVIOUS SETTING/SCHOOL (if applicable)

| | |
|------------|--|
| ADDRESS: | |
| POST CODE: | |
| TELEPHONE: | |

Some 3 and 4 year olds are also entitled to an additional 15 funded hours totalling 30 per week. You can check your eligibility for 30 hours by visiting <https://www.gov.uk/30-hours-free-childcare> if you are not eligible additional sessions are £23 per day/£115 per week.

Please indicate your preference (Allocation will be based on first come basis)

| | |
|--------------------------------|--|
| AM SESSIONS (8.50AM – 11.50AM) | |
| PM SESSIONS (12.40PM – 3.40PM) | |
| FULL DAY (8.50AM – 3.40PM) | |

| OTHER CHILDREN IN THE FAMILY | | |
|------------------------------|---------------|--------|
| Name | Date of Birth | School |
| | | |
| | | |
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| | | |

WHO DOES THE CHILD LIVE WITH?**Please tick as appropriate:**

| | | | |
|-------------------|--------------------------|-----------------------|--------------------------|
| Mother and Father | <input type="checkbox"/> | Mother and Stepfather | <input type="checkbox"/> |
| Mother | <input type="checkbox"/> | Father and Stepmother | <input type="checkbox"/> |
| Father | <input type="checkbox"/> | Guardian | <input type="checkbox"/> |
| Foster Parent | <input type="checkbox"/> | Other | <input type="checkbox"/> |

Who should correspondence be sent to:**Email address you wish the school to use:****Other person/s with legal parental responsibility:****Relationship to child:**

| MOTHER'S/STEPMOTHER'S | |
|---|--|
| SURNAME: | |
| FORENAME: | |
| DATE OF BIRTH: | |
| NATIONAL INSURANCE NO: | |
| Title: | |
| Home address <i>(if different from above)</i> | |
| Home telephone number: | |
| Mobile number: | |
| Place of work <i>(if applicable)</i> | |
| Work number: | |
| Times and days of work: | |
| | |
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| | |

| FATHER'S/STEPFATHER'S | |
|---|--|
| SURNAME: | |
| FORENAME: | |
| DATE OF BIRTH: | |
| NATIONAL INSURANCE NO: | |
| Title: | |
| Home address <i>(if different from above)</i> | |
| Home telephone number: | |
| Mobile number: | |
| Place of work <i>(if applicable)</i> | |
| Work number: | |
| Times and days of work: | |
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| GUARDIAN'S | |
|---|--|
| SURNAME: | |
| FORENAME: | |
| DATE OF BIRTH: | |
| NATIONAL INSURANCE NO: | |
| Title: | |
| Home address <i>(if different from above)</i> | |
| Home telephone number: | |
| Mobile number: | |
| Place of work <i>(if applicable)</i> | |
| Work number: | |
| Times and days of work: | |
| | |
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EMERGENCY CONTACTS. *In the case of an emergency and we are unable to contact mother/father/guardian, we need emergency contact numbers. These can be relatives, neighbours, friends etc.* in the order you prefer us to use - we will try to use them in order, however we may use any if we need to contact you. Only use mobile numbers if they will be **SWITCHED ON ALL DAY**

EMERGENCY CONTACT 1

| | |
|--------------------------|--|
| Title: | |
| Full Name: | |
| Relationship | |
| <u>Telephone:</u> | |
| <u>Mobile:</u> | |

EMERGENCY CONTACT 2

| | |
|--------------------------|--|
| Title: | |
| Full Name: | |
| Relationship | |
| <u>Telephone:</u> | |
| <u>Mobile:</u> | |

EMERGENCY CONTACT 3

| | |
|--------------------------|--|
| Title: | |
| Full Name: | |
| Relationship | |
| <u>Telephone:</u> | |
| <u>Mobile:</u> | |

PLEASE INFORM US IMMEDIATELY IF THESE NUMBERS CHANGE – BY FILLING IN A PUPIL UPDATE FORM FROM THE OFFICE

Please indicate how your child will travel to school TICK ONE BOX ONLY

| | | | |
|-------------------------------------|-------------------------------------|--------------------------------------|--|
| Car <input type="checkbox"/> | Bus <input type="checkbox"/> | Walk <input type="checkbox"/> | Train/Tube <input type="checkbox"/> |
|-------------------------------------|-------------------------------------|--------------------------------------|--|

CULTURAL INFORMATION

| RELIGION: | Tick | | Tick |
|------------------|--------------------------|------------------------|--------------------------|
| Christian | <input type="checkbox"/> | Sikh | <input type="checkbox"/> |
| Hindu | <input type="checkbox"/> | Greek Orthodox | <input type="checkbox"/> |
| Jewish | <input type="checkbox"/> | No religion | <input type="checkbox"/> |
| Muslim | <input type="checkbox"/> | Other (please specify) | |

All schools are required by the Department for Education to record the ethnic background of children. Please study the list and tick ONE BOX ONLY to indicate the ethnic background of the child named above. If you do not complete this form, the school may use its best judgement to assess the ethnic background of your child, noting that the information has been arrived at in this way, rather than provided by you. The school will let you know this decision and you can ask that the ethnic background of the pupil be changed or removed.

WHITE

| | | | | | |
|-----------------------------|--------------------------|-------------------------|--------------------------|--------------------------------|--------------------------|
| British | <input type="checkbox"/> | Gypsy/Roma | <input type="checkbox"/> | Kosovan | <input type="checkbox"/> |
| Irish | <input type="checkbox"/> | Greek/Greek Cypriot | <input type="checkbox"/> | White European | <input type="checkbox"/> |
| Traveller of Irish Heritage | <input type="checkbox"/> | Turkish/Turkish Cypriot | <input type="checkbox"/> | White Other Please specify: | |

MIXED

| | | | | |
|---------------------------|--------------------------|-----------------|--------------------------|--|
| White and Black Caribbean | <input type="checkbox"/> | White and Asian | <input type="checkbox"/> | Other mixed background Please specify |
| White and Black African | <input type="checkbox"/> | Asian and Black | <input type="checkbox"/> | |

ASIAN OR ASIAN BRITISH

| | | | | |
|---------------------|--------------------------|----------------------|--------------------------|---|
| Indian | <input type="checkbox"/> | Pakistani – Kashmiri | <input type="checkbox"/> | Other Asian background Please specify: |
| Bangladeshi | <input type="checkbox"/> | Pakistani - Other | <input type="checkbox"/> | |
| Pakistani – Mirpuri | <input type="checkbox"/> | Sri Lankan Tamil | <input type="checkbox"/> | |

BLACK OR BLACK BRITISH

| | | | | | |
|-----------|--------------------------|----------|--------------------------|---|--------------------------|
| Caribbean | <input type="checkbox"/> | Somali | <input type="checkbox"/> | Congolese | <input type="checkbox"/> |
| African | <input type="checkbox"/> | Nigerian | <input type="checkbox"/> | Other Black background Please specify: | |
| Ghanaian | <input type="checkbox"/> | Angolan | <input type="checkbox"/> | | |

CHINESE

| | |
|--------------------------|--|
| <input type="checkbox"/> | ANY OTHER BACKGROUND Please specify: |
|--------------------------|--|

| | |
|---|--------------------------|
| I DO NOT WISH AN ETHNIC BACKGROUND CATEGORY TO BE RECORDED | <input type="checkbox"/> |
|---|--------------------------|

MOTHER TONGUE**Tick one box only**

| CODE | DESCRIPTION | | CO DE | DESCRIPTION | | CODE | DESCRIPTION | |
|------|-------------------|--------------------------|----------|-----------------------|--------------------------|------|------------------------|--------------------------|
| AKA | Akan /Twi-Fante | <input type="checkbox"/> | HEB | Hebrew | <input type="checkbox"/> | SER | Serbo-Croat | <input type="checkbox"/> |
| AKAF | Akan (Fante) | <input type="checkbox"/> | HIN | Hindi | <input type="checkbox"/> | SIN | Sinhala | <input type="checkbox"/> |
| AKAT | Akan (Twi-Asante) | <input type="checkbox"/> | IGB | Igbo | <input type="checkbox"/> | SOM | Somali | <input type="checkbox"/> |
| ALB | Albanian/Shqip | <input type="checkbox"/> | ITA | Italian | <input type="checkbox"/> | SPA | Spanish | <input type="checkbox"/> |
| AMH | Amharic | <input type="checkbox"/> | JAP | Japanese | <input type="checkbox"/> | SWA | Swahili/Kiswahili | <input type="checkbox"/> |
| ARA | Arabic | <input type="checkbox"/> | KOR | Korean | <input type="checkbox"/> | SWAA | Swahili (any other) | <input type="checkbox"/> |
| BEN | Bengali | <input type="checkbox"/> | KUR | Kurdish | <input type="checkbox"/> | SWAC | Comorian Swahili | <input type="checkbox"/> |
| CHI | Chinese | <input type="checkbox"/> | LIN | Lingala | <input type="checkbox"/> | SWAK | Swahili (Kingwana) | <input type="checkbox"/> |
| CRE | Creole(English) | <input type="checkbox"/> | LUG | Luganda | <input type="checkbox"/> | SWAM | Swahili (Brava/Mwiini) | <input type="checkbox"/> |
| CRF | Creole (French) | <input type="checkbox"/> | NOR | Norwegian | <input type="checkbox"/> | SWAT | Swahili(Bajuni/Tikuu) | <input type="checkbox"/> |
| DAN | Danish | <input type="checkbox"/> | OTH | Other | <input type="checkbox"/> | SWE | Swedish | <input type="checkbox"/> |
| DUT | Dutch | <input type="checkbox"/> | PAN | Panjabi | <input type="checkbox"/> | SYL | Sylheti | <input type="checkbox"/> |
| ENG | English | <input type="checkbox"/> | PAS | Pashto | <input type="checkbox"/> | TAG | Tagalog | <input type="checkbox"/> |
| FAR | Farsi | <input type="checkbox"/> | POL | Polish | <input type="checkbox"/> | TAM | Tamil | <input type="checkbox"/> |
| FIN | Finnish | <input type="checkbox"/> | POR | Portuguese | <input type="checkbox"/> | TUR | Turkish | <input type="checkbox"/> |
| GER | German | <input type="checkbox"/> | RM N | Romanian | <input type="checkbox"/> | UNK | Unknown | <input type="checkbox"/> |
| GRE | Greek | <input type="checkbox"/> | RM NM | Romanian(Moldo va) | <input type="checkbox"/> | URD | Urdu | <input type="checkbox"/> |
| GUJ | Gujarati | <input type="checkbox"/> | RM NR | Romanian (Romania) | <input type="checkbox"/> | VIE | Vietnamese | <input type="checkbox"/> |
| FRE | French | <input type="checkbox"/> | RUS | Russian | <input type="checkbox"/> | YOR | Yoruba | <input type="checkbox"/> |

*If other please specify:***OTHER**Are you an Asylum Seeker? Date of arrival in the U.K. Do you currently receive Free
School Meals entitlement:

If yes, you will need to provide us with a copy of the Authorisation of Free School Meals form. Please bring this into the office with your other required documentation. If you think you may be entitled to Free School Meals and need assistance with your application please provide details of the benefits you receive the School Office will then assist you in making your application.

MEDICAL INFORMATION

| | |
|--------------------------------|--|
| NAME OF FAMILY DOCTOR/PRACTICE | |
| TELEPHONE: | |
| ADDRESS | |

Please tick any of the following that apply to your child:

| | Tick | | Tick |
|-----------------------|--------------------------|--------------------------------|--------------------------|
| Wears glasses | <input type="checkbox"/> | Hearing impairment | <input type="checkbox"/> |
| Suffers from epilepsy | <input type="checkbox"/> | Food allergies | <input type="checkbox"/> |
| Hay fever | <input type="checkbox"/> | Other allergies (e.g. plaster) | <input type="checkbox"/> |
| Asthma | <input type="checkbox"/> | Diabetic | <input type="checkbox"/> |

Any other medical condition we should know about for the safety of your child, with details:

If your child will need to take any regular medication in school, a health care plan will need to be completed. Please specify any medication he/she needs to have in school:

| | |
|--|----------------------------------|
| Permission to administer First Aid: | |
| Permission to telephone Doctor: | |
| Any special dietary requirements (e.g. vegetarian, vegan etc.) | |
| Are your child's immunisations up to date? | |
| Has your child had the MMR2 vaccine? | Date given: <input type="text"/> |
| Has your child had the pre-school booster? | Date given: <input type="text"/> |

SPECIAL EDUCATION NEEDS:

| | |
|--|--|
| Has your child got an Education Healthcare Plan ? | |
| Has your child been receiving any support for Special needs? | |
| Please give details: | |

PART B: CONSENT FORMS.

Please read the following carefully and complete the table on Page 8.

1.CONSENT FOR PHOTO PERMISSION

Occasionally, Redbridge Primary School may invite members of the press to cover special occasions, concerts etc. The local newspapers also like to come into school to take class photographs of the new reception children. Photographs may also be taken by staff members for use within school, e.g. of class activities, Newsletters, members of the school council etc. The school will **not** use these photographs for publication on the internet. Please review consents at the end of this form.

2.CONSENT FOR PUBLICATION OF NAMES

While reporting on special events, or together with a photograph, the press sometimes like to publish the names of the children involved. Please tick the box ‘consent given’ at the end of this form if you agree to your child’s name being published.

3.SHORT WALKS AROUND THE LOCAL AREA

The National Curriculum involves the children exploring their local environment at different stages of their school life. It would be helpful to be able to take them out of the school grounds, either in groups or as a class, with supervision. This would only involve an area within easy walking distance, e.g. the shops, and for a short time. This will include visits to the local places of worship as part of the curriculum. Your permission will be sought separately for trips going further afield. Please tick the box ‘consent given’ at the end of this form if you agree to your child taking part.

By ticking ‘consent given’ to parts 2:

- I agree to my child taking part in local visits and non-hazardous day visits which may occur from time to time during the years my child is in attendance at the school.
- I understand that the school and the organisers will take all reasonable and proper precautions for the care and safety of my child and of his/her personal property. I also understand that the council and the organisers will only be responsible for any injury or loss of personal property if this is caused by negligence.
- I agree to inform the school of any relevant medical or other special circumstances affecting my child, including any treatment required during the course of the visit.
- I understand that if my child should need emergency medical treatment, every effort will be made to contact me before treatment is given. If, however, this is impossible I give my consent to my child undergoing emergency medical treatment by a qualified medical practitioner.

4. PROVISION OF FRUIT TO KS1 CHILDREN

Redbridge Primary School takes part in the Healthy Schools Scheme, which is a government initiative aimed at improving nutrition in schoolchildren. As part of this scheme, a piece of fruit is provided free of charge, every day, to all children from Nursery to Year 2. Please tick the box ‘consent given’ at the end of this form if you agree to your child being provided with daily fruit.

| | |
|---|--|
| Please indicate here if your child is allergic to any fruit | |
|---|--|

5. INTERNET ACCESS FOR PUPILS

We believe that the internet can provide our children with a wonderful learning resource; however, we are also aware that we must take every precaution to ensure safe internet access for our children at all times.

This is done through the following measures:

- All computers in the suite are connected to the internet and children are taught to access this as appropriate
- Access will be controlled at all times using filtering software
- Staff will select sites which will support the learning outcomes planned for children
- Internet access will be planned to enrich and extend learning activities
- Children will be supervised at all times when using the internet and emailing
- Children will be given clear guidance for internet use, and only ever allowed to access approved educational sites selected by staff
- The children will never be given access to social media
- Children will be taught to send and receive emails through our intranet (from children and teachers within the school)
- Personal information or photographs will never be sent on line
- Parents will be informed that children will be provided with supervised internet access
- The school will work in partnership with the LBR, DfS and our internet service provider to ensure systems to protect pupils are reviewed and improved.

Before the school allows children to use the internet, they must obtain parental permission. Please sign the consent form on page 8.

This consent will cover the whole of your child's education at Redbridge Primary School. To comply with Data Protection legislation, we need your consent for some of the ways we use images/videos and information about you/your child.

Please select

| | |
|--|--|
| <p>PHOTOGRAPH – ON SITE I give permission for photographs of my child to be displayed within school premises.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>PHOTOGRAPH – PUBLICATIONS AND NEWSPAPERS I give permission for my child to be photographed or filmed by the press. I acknowledge that the copyright of such photographs belongs to the photographer.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>PHOTOGRAPH – INTERNET I give permission that, if selected, my child's work may be published on the School Website. I also agree that photographs/videos that include my child may be published subject to the school policy that photographs will not identify individuals and full names will not be used.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>SCHOOL SOCIAL MEDIA ACCOUNT I give permission for my child to be featured on all school social media forums.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>TAKING CHILDREN OFF SCHOOL PREMISES I give permission for my child to go on local outings during his/her time at School.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>MEDICAL I give permission for the school to share my contact details with health professionals for vaccinations, vision checks, hearing checks and height and weight checks when required.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>Internet I give permission for my child to use the Internet when required.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |
| <p>CORRESPONDENCE I give permission for the school to use my e-mail address for correspondence.</p> <p>I understand that I may withdraw such consent at any time in writing to the School Office.</p> | |

| | |
|---------------------------------|--|
| Child's Name | |
| Child's Class | |
| Parent/Carer's Name | |
| Parent/Carer's Signature | |
| Date | |

We adhere with data protection legislation. For more information, please visit our published privacy notice at redbridge.sch.uk or call 0208 551 7429.

THANK YOU FOR COMPLETING THIS FORM – PLEASE RETURN APPLICATION TO admissionforms@redbridgeprimary.redbridge.sch.uk

PLEASE INFORM US OF ANY CHANGES TO YOUR APPLICATION.

What is the UNICEF UK Rights Respecting Schools Award?

The Unicef UK Rights Respecting School Award (RRSA) is based on principles of equality, dignity, respect, non-discrimination and participation. The RRSA seeks to put the United Nation's Convention on the Rights of the Child (UNCRC) at the heart of a school's ethos and culture to improve well-being and develop every child's talents and abilities to their full potential. It's a list of rights that children everywhere have. The rights are all the things that children and young people need to make sure that they are happy, healthy and safe.

A Rights Respecting School is a community where children's rights are learned, taught, practised, respected, protected and promoted. Young people and the school community learn about children's rights by putting them into practice every day. Children in Rights respecting Schools are helped in their journey to becoming a global citizen.

RPS is a Rights Respecting School. At RPS we aim to make the children aware of the key rights that are embedded within the ethos and values of our school.

Rights at RPS: At RPS we teach our children about children's rights and model rights and respect in all relationships: between teachers / adults and pupils, between adults and between pupils. Every year each class creates a class charter which is agreed by the children and the teacher; it details what their rights are and how those rights can be respected. At RPS our ethos and values are closely linked to the UNCRC. We have a group of children who are the Rights Respecting Champions. They help us develop as a Rights Respecting School.

Pupils' opinions and thoughts are sought, encouraged and respected in all aspects of the school's work. Pupil leadership and involvement is an integral part of the school's ethos. Children are given opportunities to lead aspect of school life through a range of committees including: School Council, Advocates, Rights Respecting School Steering group, Rights Respect Club, Online Safety Officers, Playground Buddies.

Rights At RPS: You may hear our children talking about:

Article 12 We all have the right to say what they think in all matters affecting them and to have their views taken seriously.

Article 28 We all have the right to an education.

Article 15 We all have the right to be included; to be part of a group.

Article 19 We all have the right to be protected from physical and emotional harm.

Article 31 We all have the right to relax, play and join in a wide range of cultural and artistic activities.

Article 29: Every child has the right to develop their talents, personalities and abilities.

Our Next Steps on our journey is to achieve Level 2

We will keep you updated as our journey progresses.

Free School Meals

You are strongly encouraged to register for **Free School Meals** even if your child is in receipt of Universal Free School Meals (Reception, Year 1 and 2) and for any year groups **not** covered by Universal Free School Meals and if you are in receipt of one or more of the listed benefits:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- The Guarantee element of State Pension Credit
- An income-related employment and support allowance
- Support under part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, provided they are not entitled to Working Tax Credit and have an annual income (as assessed by Her Majesty's Revenue and Customs) that as of 6 April 2010 does not exceed £16,190
- Working Tax Credit – during the four-week period immediately after your employment ceases, or after you start to work less than 16 hours per week, your children are entitled to free school lunches
- Universal Credit

Apply for Free School Meals online now (for children who attend a Redbridge school only)
<https://find.redbridge.gov.uk/kb5/redbridge/fsd/service.page?id=fuaebulxMyY>

If after reading the information on this page and on the application forms, you are unsure whether you qualify for an award, please submit an application online and Admissions and Awards will contact you to let you know if you are in fact eligible. Please note you should apply to the Local Authority in which your child attends school.

The information you have provided on this form (National Insurance Number and date of birth) will be used by the Local Authority to provide Pupil Premium funding to the school which your child attends to benefit their education.

Home School Agreement

What is a Home School Agreement?

Below we set out for you what you can expect for your child at Redbridge Primary School. It also sets out what we expect from your child. We want to work in partnership with our community and provide the very best for your child.

Please talk to your child about our expectations of them at school. We would like your child to sign their name and for you to sign this agreement also.

Remember if you are worried about any aspects of your child's education please see your child's teacher in the first instance.

At School We Will:

- Care about your child's safety and well-being
- Help your child to reach an appropriately high standard in their work and in their behaviour
- Provide a balanced curriculum
- Keep you informed of the work children are undertaking
- Set homework as per the homework policy
- Keep you informed of your child's progress on a regular basis
- Inform you promptly of any concerns we have and welcome your support and assistance.

At Home I/We Will:

- Ensure my child attends school regularly and inform the school of any absence
- Ensure my child is punctual
- Ensure my child wears school uniform and is properly equipped e.g. PE kit in school on the correct days
- Attend consultations and meetings with the class teacher
- Support the school to maintain good standards of behaviour and work
- Ensure my child completes homework as appropriate to their age
- Support opportunities for learning between home and school

I will try to:

- Do my best
- Complete my homework
- Keep the school rules
- Care for others in what I say and do
- Show respect towards other children and to adults in my school
- Care for my own things and those that belong to others
- Look after my School and my Classroom and keep it tidy

Please sign:

| | |
|----------------|--|
| Parent: | |
| Child: | |
| Class Teacher: | |
| Date: | |